

Marquette County 4-H

# Family Handbook



**UW**  
**Extension**  
University of Wisconsin-Extension

4-H Grows Here



University of Wisconsin-Extension  
480 Underwood Ave.  
PO Box 338  
Montello, WI 53949  
608-297-3141  
608-297-9161 (FAX)  
711 for Relay (TTY/TTD)  
<http://marquetteuwex.edu/>

*Welcome Marquette County 4-H Families,*

*Whether you are a new family or have been in 4-H for years and years, we are happy to have you involved in the Marquette County 4-H programs -- exciting youth programs sponsored by the University of Wisconsin Cooperative Extension.*

*Marquette County has an active and diverse program for over 120 members.*

*The purpose of this handbook is to explain the basic points of the 4-H educational program. People join the 4-H family because it is exciting and fun. At the same time, youth and adults develop basic life skills such as how to relate to others, solve problems, make decisions and become productive citizens. The 4-H focus is on head, heart, hands, and health. In short, it touches every part of you.*

*Please remember that we want each 4-H year, for both new and continuing families, to be an enjoyable and productive one. Use the resources of your club and the County Extension Office to customize a 4-H program to fit your family's interests, goals, and schedules. YOUR active involvement in the program greatly enhances the benefits your family receives. Be sure to call with any questions or comments or stop by the Extension Office to get acquainted.*

*Sincerely,*

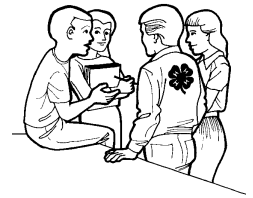
**Christa Van Treeck**  
**4-H Youth Development Educator**

# *Marquette County 4-H Mission Statement*

The Marquette County 4-H Youth Development education program creates supportive environments for culturally diverse youth and adults to reach their fullest potential.

In support of this mission, Marquette County leaders and parents will:

- \* provide formal and non-formal community-based experiential learning;
- \* provide a safe environment for all youth to learn;
- \* develop skills that benefit youth throughout life;
- \* foster leadership and volunteerism in youth and adults;
- \* strengthen families and communities; and
- \* use research-based knowledge and the land grant university system.



Achievement of this mission will result in capable, competent, and caring citizens.

*No person shall on the grounds of race, color, national origin, sex, handicap status, religion, or political affiliation be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any aspect of the Marquette County 4-H Leader's Association, including, but not limited to, all program and activities.*

# WHO'S INVOLVED IN 4-H?

Website: <http://marquette.uwex.edu> \* Email: [christa.vantreeck@ces.uwex.edu](mailto:christa.vantreeck@ces.uwex.edu)  
Street & Mailing address: PO Box 338, 480 Underwood Ave, Montello, WI 53949

## **4-H Youth Development Educator**

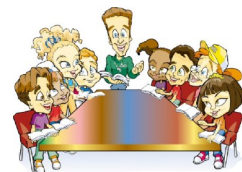
**Christa Van Treeck**, 4-H Youth Development Educator teaches adult and teen volunteers how to successfully work with youth in informal educational settings through research-based knowledge.  
[christa.vantreeck@ces.uwex.edu](mailto:christa.vantreeck@ces.uwex.edu) ..... (608) 297-3138

## **Marquette County Extension Education Committee:**

For the current members, please go to <http://www.co.marquette.wi.us/>

## **Marquette County 4-H Leader's Association Officers:**

For the current Marquette County 4-H Leader's Association Officers, please go to  
<http://marquette.uwex.edu/4-h-youth-development/leaders-association/>.



## **Other 4-H Webpages:**

Clover Connection (newsletter):

<http://marquette.uwex.edu/4-h-youth-development/clover-connection/>

4-H Forms:

<http://marquette.uwex.edu/4-h-youth-development/4-h-forms/>

Marquette County 4-H Clubs:

<http://marquette.uwex.edu/4-h-youth-development/4-h-clubs/>

4-H Project Information:

<http://marquette.uwex.edu/2014/09/12/2016-marquette-county-4-h-project-guide/>

Marquette County Fair Information (July every year):

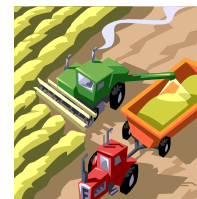
<http://marquettecountyfairwi.org>

# OTHER UW-EXTENSION STAFF POSITIONS

## Agriculture Educator

**Lyssa Seefeldt**

Provides research-based information to farmers, agri-business people, home gardeners and rural landowners.  
(608) 297-3136



## Community, Natural Resource and Economic Development Educator

**Vacant**

Works to strengthen the ability of citizens, community leaders and local officials to identify and resolve critical needs and issues.  
(608) 297-3137



## Family Living Educator

**Susan Allen**

Responds to community needs with research-based education and partnerships that support families and communities.  
(608) 297-3139



## FoodWise Nutrition Education Program

Provides practical, reliable foods, nutrition and budgeting information to food stamp eligible families and individuals.  
(608) 297-3140



## Two Administrative Assistants—one full time; one part-time

**Jackie Stoneman, Nadine Klapoetke**

Phone extensions: (608) 297-3141; (608) 297-3142

## Main UW-Extension Office Line:

(608) 297-3141

Current Staff Directory Webpage: <http://marquette.uwex.edu/staff-directory/>.



# DEFINITIONS



## **What is 4-H?**

4-H is youth, parents and other adults providing an educational and recreational experience for the youth of their community.

## **Who Conducts the 4-H Program?**

4-H educational experiences for youth are provided by volunteers who serve as a part of the 4-H program in their community. Volunteers who give leadership to the local 4-H program consist of youth, parents and other interested adults in the community.

## **What is UW-Extension?**

Cooperative Extension is a unique achievement in education because it functions as a partnership of local people, county government, the state university, and the federal government. While it fulfilled primarily agricultural needs early in this century, it now helps many more sectors of society confront new problems and educational needs. Today Cooperative Extension is aggressively changing to meet the complex needs and priorities of Wisconsin people and their communities.

Cooperative Extension faculty and staff, based in all 72 Wisconsin counties and on the campuses of the UW system, deliver educational programs and counseling in four major areas: Agriculture/Agribusiness; Community, Natural Resources, & Economic Development; Family Living Education; and 4-H Youth Development.

## **What is a 4-H Educator?**

A 4-H Youth Educator is a member of the University of Wisconsin faculty jointly by the University and Marquette County. The responsibilities are many. Some of the major duties are:

- provide educational leadership in youth development subject matter to groups and individuals;
- provide educational experiences for 4-H members and leaders which contribute to the completion of their 4-H goals;
- provide organizational leadership and counsel to the Marquette County 4-H Leaders Association;
- cooperatively plan with county staff in developing, implementing and evaluating educational programs for youth and adults; and
- develop curricular materials.



The Educator also participates as a member of the University of Wisconsin-Extension faculty in district and state wide curriculum and program development efforts and in faculty and University affairs.

## **What is the Marquette County 4-H Leaders' Association?**

The Leaders' Association is the organization that represents all 4-H leaders in Marquette County. Meetings are held approximately six times a year. These open meetings usually take place at the Marquette County Services Center in Montello and start at 6:30p.m. Decisions are made about policies and programs affecting 4-H members and leaders. Meeting dates and times can be found at <http://marquette.uwex.edu/4-h-youth-development/leaders-association/>.

(Continued on page 7)



The Association operates the 4-H Food Stand at the Marquette County Fair to raise money for support of the 4-H program. 4-H clubs are responsible for providing youth and adults to run the Food Stand one or more shifts during the fair. The Food Stand provides financial support for camps, award trips, leader and member recognition, scholarships, judges, awards, leader training opportunities, educational materials and more.

### ***What is the Parents' Role?***

The most natural learning environment for our youth is in the home with family members. Parents need to help youth use the project material which is provided. They need to support and encourage their youth's involvement in all phases of the 4-H program. Parents need to insure that their youth have an opportunity to participate by seeing that they get to various 4-H activities and meetings. Parents also need to get involved in the total 4-H program of the local community. Remember, parents are excellent resources as project leaders or activity leaders; i.e. use your hobbies or interests to foster an interest on behalf of a youth. We strongly encourage parents to become active on the county program committees and attend Leaders' Council meetings to share your ideas and expertise.

### ***What is a Club Manager?***

The Club Manager is the leader assigned in a 4-H Club to approve their club members' enrollments on 4HOnline, the online enrollment program for all 4-H members and leaders in Wisconsin.

### ***What is a General Leader?***

The General Leader is an organizational leader for the 4-H club. They coordinate programs and activities as planned by the group. They work with club officers in helping them conduct monthly meetings. They help members, as well as parents, follow through with responsibilities they have accepted. The General Leader is the main resource between the club, the Leaders' Association and the Extension Office. The General Leader is in attendance at all club meetings.



### ***What is a Key Leader?***

These leaders are county-wide project leaders.

### ***What is a Project Leader?***

Project Leaders are the key teaching members of the 4-H clubs. These individuals conduct project meetings where 4-Hers learn the "how to's" of their projects. They provide encouragement, guidance, and evaluation. They also arrange for educational opportunities, like tours, and other activities that relate to the project areas.



### ***What is an Activity Leader?***

These leaders work with committees in arranging for such activities as recreation, drama, music, speech, special parties, health or safety emphasis, environmental awareness, and/or community service. These duties are sometimes taken on by the general leader.

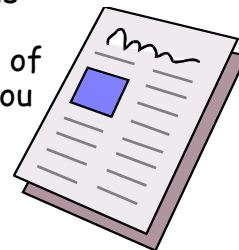
### ***What is a Youth Leader?***

These members (grades 7-13) assist adult project or activity leaders. They may also take on sole responsibility for various phases of the local club program. Youth leaders are encouraged to enroll in the Youth Leadership project.

# RESOURCES AVAILABLE TO YOU

## Newsletter

The Marquette County 4-H newsletter is called the "*Clover Connection*". It is published six times a year and is provided as a resource for all 4-H families either by e-mail or mail. Each issue of the "*Clover Connection*" is packed full of upcoming events, news, "how to" tips, and much, much more. We encourage you to submit your ideas, news, or comments in writing by the 20th of every other month for publication in the next issue.



## 4HOnline

4HOnline is the enrollment database for members, leaders, clubs, and projects. Leaders can go on this website and determine who is in what projects in their club or on a county-wide basis if they are a county-wide key project leader. All members/leaders must enroll in 4-H on this website.

## Project Leader List

A Project Leader list is available for all 4-H families. If your club does not have a leader in a project area, contact another club and ask about joining their project meetings.

## Extension Publications

Information is available on a variety of topics, based on the research findings of the University of Wisconsin. A nominal fee may be charged. Extension publications can be found at <http://learningstore.uwex.edu/>. A lot of the publications have PDF versions.



## For Your Information

*For Your Information*, from the University of Wisconsin-Extension, gives you an easy way to find answers to environmental, gardening, youth development, and home and family living questions. Research-based recorded topics, developed by UW-Extension faculty, provide accurate, current information. Visit the *For Your Information* website at <http://fyi.uwex.edu/>.

## Meeting Rooms

The Marquette County Service Center has meeting rooms available. Reserve the room by contacting the Extension Office, 608-297-3141. It is important to treat this facility as you would your own home. It's a valuable resource for 4-H.

## Audio-Video Equipment

There is a variety of equipment available: TV, VCR, Projectors, etc. Some of the equipment can be transported to a variety of sites around Marquette County and must be checked out by the UW Extension Office staff.

## Office Library

There are shelves of project information and other resources in most areas of 4-H that are available for loan to leaders or members.

## Library

The University of Wisconsin-Madison library consists of video, slides and film strips which are available for loan on a variety of topics. Resources must be ordered through the Extension Office; the 4-H Administrative Assistant is the contact person. The more advance notice, the better; two weeks notice is desired. The cost to you is the return postage (library rate).

Go to <http://blogs.ces.uwex.edu/media>. Contact Marquette County UW Extension staff to order.



# 4-H LEADERS

## **How Do You Become an Official Leader?**

A volunteer needs to complete three things to become a registered leader in Marquette County:

- ⇒ Participate in the Youth Protection/Volunteer Orientation process;
- ⇒ Complete and sign a 4-H Volunteer Application Form and agree to a background check, which is automatically done every four years as long as you are an active 4-H leader;
- ⇒ Enter your enrollment on 4HOnline, which includes agreements and releases to acknowledge annually

## **Volunteer Orientation**



If in the rare case a question arises from the background check or other sources, the volunteer will be asked for additional information.

## **What is the Volunteer Orientation Process?**

This is a process which all volunteers who wish to become 4-H leaders must go through to become a volunteer 4-H leader.

## **Who needs to take Volunteer Orientation Training?**

### **Why is 4-H doing this?**

- Society has changed and our world places our children in situations where they are in more danger.

☆ General Leaders	☆ Activity Leaders	☆ Judging Coaches
☆ Project Leaders	☆ Key Leaders	☆ Special Events Leaders
☆ Resource Leaders	☆ Club Enrollment Leaders	



- Society is becoming more aware of child abuse (the types frequency) and parents are very concerned about the safety and of their children.
- We are in a more mobile society; adults move into our county often and our current leaders or the 4-H Office may not know these adults very well.
- Legal reasoning plays a role in this: from the perspective of liability, our organization has to provide a system that addresses protection of the child.
- To protect every child who is involved with 4-H and to make a solid effort in training our leaders so a safe environment is maintained.

### **Here is the Process:**

- ◆ All adults 18 and older acting as a project leader, resource leader, chaperone, activity leader, special events leader or just spending time with groups of children should complete a 4-H Volunteer Application Form and enroll on 4HOnline.
- ◆ During completion of the online enrollment, leaders will be asked to agree to a list of behavior guidelines.

### **Additional Volunteer and Background Check Policies:**

- \* Background checks are required all adults (18+) in a household that houses any youth through a 4-H program. County discretion will be used in required Volunteer Orientation for these adults.

(Continued on page 10)

- \* Returning volunteers who have been absent under four years need to complete enrollment on 4HOnline, which will include the Volunteer Behavior Expectations, but do not need to attend a new Volunteer Orientation.
- \* Returning volunteers who have been absent four or more years need to repeat the Youth Protection (Volunteer Orientation) process.
- \* Volunteers must agree to the Volunteer Behavior Expectations agreement annually.

#### **Background Check Details:**

- ✓ Information submitted on the 4-H Volunteer Application Form will be submitted to the Department of Justice located in Madison.
- ✓ Local staff work with state staff to identify any convictions against a volunteer which may make him/her questionable in working with children.
- ✓ If a questionable conviction is found, then the volunteer will be contacted for verification and further information.
- ✓ Volunteers who have lived in Wisconsin for less than 3 years would fill out the 4-H Volunteer Application Form **and** provide 3 references.
- ✓ Each volunteer's background will be checked every 4 years.

#### **Volunteer Orientation Training:**

- Sessions will be held several times each year. Individual or club sessions can be arranged by calling the Extension 4-H Educator.
- This training will run approximately 1 to 1.5 hours in length.
- Session will be taught by the 4-H and Youth Educator

#### **Insurance**

Marquette County has purchased a liability policy that covers all 4-H leaders who are officially enrolled. The policy covers leaders during the times they are functioning as a 4-H leader (in project meetings, field trips, etc.) where they might be held liable for injuries. These policies are for your protection when and if you may need it. In order to be covered under this policy, you must complete all requirements of 4-H leadership in Marquette County.

1. 4-H Organization & Structure	2. Youth/Adult Partnerships in 4-H
3. Developing Life Skills in Youth	4. Youth Protection
5. Mandatory Reporting	



# 4-H LEADERS JOB DESCRIPTIONS

## Club Organizational/General Leader

**Purpose:** Oversee club leadership; coordinate members, parents, and other leaders; serve as liaison between the club and the county's University of Wisconsin-Extension office.

**Time Required:** One year, approximately five hours per month.

### **Responsibilities:**

- ✓ Coordinate 4-H club leadership.
- ✓ Coordinate year's program.
- ✓ Supervise election of and guide officers.
- ✓ Encourage all members to participate.
- ✓ Provide positive learning environment.
- ✓ Communicate and inform members, parents, and leaders.
- ✓ Guide members in project and activity involvement.
- ✓ Guide members in awards and recognition program.
- ✓ Recruit and guide other club leaders.
- ✓ Recruit, counsel, and relay communications to project and activity leaders.
- ✓ Assist members in record keeping.
- ✓ Attend county leader workshops.
- ✓ Promote 4-H program in the community.
- ✓ Inform families of opportunities to guide members and participate in activities on the club, county, district, and state levels.
- ✓ Refer youth/teen leaders to project or activity leaders.



### **Qualifications:**

- ☆ Willingness to work with any 4-H member, leader, or parent.
- ☆ Ability to relate to others.
- ☆ Enjoy working with people.
- ☆ Enthusiasm.
- ☆ Able to delegate to others.
- ☆ Willingness to work as a member of the club organizational team.
- ☆ Willingness to listen and guide others.

**Resources Available:** County 4-H Youth Development Agent; County 4-H Handbook; 4-H literature; county workshops or seminars; other 4-H volunteers; access to multi-county, district, and state level training workshops; county UW-Extension staff; State Extension specialists; youth/teen leaders.

## **Key/Project Leader**

**Purpose:** Guide and support 4-H members in project learning experiences.

**Time Required:** One year, with six hours or more of contact time/meetings with project members.

### **Responsibilities:**

- ◊ Continue updating own skills.
- ◊ Share knowledge of project area.
- ◊ Guide learning of members.
- ◊ Offer parents suggestions on how they can assist members' learning experiences.
- ◊ Provide interesting learning opportunities.
- ◊ Relate learning to life skills.
- ◊ Help members decide project direction.
- ◊ Be familiar with 4-H project literature.
- ◊ Encourage members through praise.
- ◊ Help members evaluate their own work.
- ◊ Be sensitive to individual needs.
- ◊ Help members prepare for county fair and the judging experience.
- ◊ Assist member record-keeping.
- ◊ Delegate tasks to youth/teen leaders.

### **Qualifications:**

- Interest in young people.
- Willingness to delegate tasks to youth leaders.
- Ability to communicate to youth, parents and other leaders.
- Knowledge of the project area and willingness to update skills.
- Patience & Enthusiasm
- Willingness to listen and share.
- Ability to cooperate and organize.

**Resources Available:** Project literature; workshops on county, multi-county, and state levels; key/resource leaders; Assistance from other club leaders and parents; county UW-Extension staff; community resources, people, and places; audio-visual materials; Project Leader Guide.



## Activity Leader

**Purpose:** Organize member-learning through involvement in an activity.

**Time Required:** One year, time varies per month and type of activity.

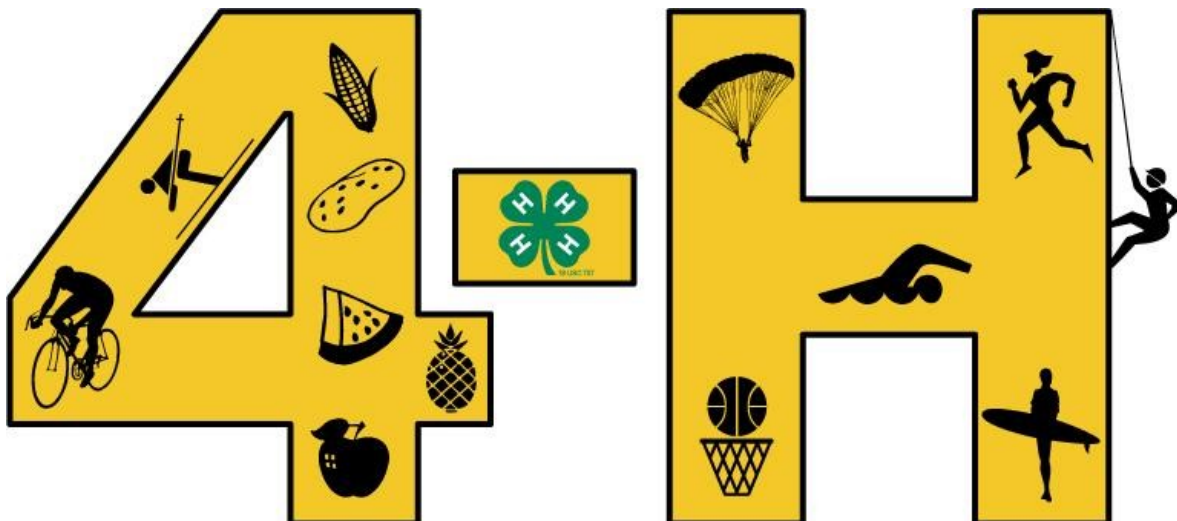
### **Responsibilities:**

- Inform members of 4-H activities.
- Secure resources for learning.
- Guide learning in activity.
- Help members evaluate their work.
- Inform parents and other adults as to how they can assist member in the activity.
- Assist members in record-keeping.
- Update own skills and knowledge.
- Help members participate in county, district, and state activities.
- Delegate tasks to youth leaders and other adults.

### **Qualifications:**

- ★ Interest in young people.
- ★ Ability to communicate to members, leaders, and other adults.
- ★ Enthusiasm
- ★ Patience
- ★ Ability to cooperate and organize.

**Resources Available:** 4-H newsletter; community leaders; club organizational leaders; handbooks and other related literature; UW-Extension staff; youth/teen leaders; other 4-H leaders; audio-visual materials.



# STANDING RULES FOR MARQUETTE COUNTY 4-H

I. The Marquette County 4-H Leaders Association, Inc. adopts the UW Extension, *Wisconsin 4-H Youth Development Policies* (<https://4h.uwex.edu/about-4-h/policies/>) with the following additions:

A. Enrollment Policies

- i. The deadline for re-enrollments is November 1st. Failure to renew by November 1<sup>st</sup> will result in the member being unable to exhibit at the Marquette County Fair.
- ii. New enrollments must be received by March 1<sup>st</sup> in order to show at the current year's Marquette County Fair's Junior Division.
- iii. Members may add and/or drop projects through March 1<sup>st</sup>.
- iv. Youth in 5 year old kindergarten will participate as Cloverbuds.

B. Membership and Participation

- i. Members must abide by all Standing Rules for Marquette County 4-H and the *Wisconsin 4-H Youth Development Policies, Revised December 2014*.

II. Project Requirements

A. All 4-H members, excluding Cloverbuds, may take the number of projects they feel they are capable of completing, with parent and leader approval.

B. Members are to complete a 4-H Record Book for a minimum of one project following the *Marquette County 4-H Record Book Guidelines*. Members not completing a 4-H Record Book will not be eligible for 4-H trips and awards for the coming year. Cloverbud members are to complete the Record Book provided by the Leaders Association and may include additional records, pictures, from the 4-H Year. There will be no penalty for not completing the Cloverbud Record Book.

C. Record Books will be evaluated and ranked by an independent group selected by the Leaders Association and/or 4-H Youth Development Educator. All 4-H members completing a Record Book will be recognized during the Annual Achievement Program. Members will receive the appropriate pins and certificates. Cloverbuds will receive a trophy.

III. 4-H Member Trip Awards

A. All 4-H members awarded trips on behalf of the Marquette County Leaders Association must follow the *Marquette County 4-H Leaders Association 4-H Activity/Trip Award Policy*.

IV. The Executive Board of the 4-H Leaders Association may propose additions or amendments to the Standing Rules for Marquette County 4-H. The membership of the 4-H Leaders Association will then be notified, via the 4-H newsletter and/or letters to General/Organizational Leaders, of the proposed changes and the date the changes will be discussed by the Association.

Passed at the Annual meeting of the 4-H Leaders Association, August 29, 1999. Amended at the August 5th, 2015 4-H Leaders Association meeting.



## **Marquette County 4-H Leaders Association 4-H Activity/Trip Award Policy**

The Marquette County 4-H Leaders Association provides financial support to 4-H Members fulfilling the requirements and/or is selected based on completion of the Trip Award Application and the interview process for the following trips:

1. Wisconsin 4-H & Youth Conference (Grades 7-10)
2. Citizenship Washington Focus (Grades 10-12)
3. National 4-H Congress (Grades 10-12)
4. National 4-H Conference (Grades 10-12)
5. Chicago Daze (Grades 8 - 11)

### **Funding Process & Participant Requirements**

The Leaders Association will provide funds to pay for 80% of the awarded trip cost for each member (minus spending money). The selected member is responsible for the remaining 20% cost of the trip. The amount owed is to be paid to the Marquette County Leaders Association within 30 days of the first day of the trip. If the amount owed is determined after the trip has been completed, payment must be made within 30 days of the notification of amount owed. Members are financially responsible for the full cost of the trip if cancellation occurs after the established deadline and an eligible alternate is not available to fill the spot.

Trip recipients are expected to complete the following in an effort to help promote the award trip as well as Marquette County 4-H to the general public:

- (1) Work the 4-H Food Stand award trip shift (during the Marquette Co. Fair);
- (2) Publish a news article in the local newspaper plus post it to Chris Clover 4-H Facebook page;
- (3) In addition, the award trip winner must complete one of the following three things:
  - a. Make presentation at another 4-H Club meeting (not your own club's meeting);
  - b. Make presentation at the Marquette County Fair Parade of Champions; or
  - c. Make presentation at 4-H Achievement Program.

Trip recipients who do not complete these requirements will be ineligible for future trips, awards, and scholarships sponsored by the Marquette County 4-H Leaders Association.

Marquette County 4-H Award Trip Recipients must have completed the Promo Form DUE no later than January 1 following completion of the award trip (unless the trip dates don't allow completion – i.e., National 4-H Congress). The form is to be returned to: Marquette County UWEX Office P.O. Box 338, Montello, WI 53949.

### **Explore Wisconsin Trip (Separate Selection Process)**

The Explore Wisconsin trip will be planned by a committee annually. The committee will consist of at least one Leaders Association official or Board of Director and the 4-H Development Youth Educator. The committee will establish suggested destinations and accommodations by January to be approved by the Leaders Association. Eligible members in Grades 4-7 will be contacted by the UW Extension Office by February and a meeting held to discuss trips details, chaperones, and possible fundraising efforts. Members wishing to participate must provide written commitment and the suggested down payment to the Leaders Association by March 15th.

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The Leaders Association will provide funds to pay for 50% of the trip cost or \$1000, whichever is less. The remainder of the cost will be divided equally among members. Chaperones will participate free of charge and are not included in determination of the cost per person. Members may choose to fundraise to offset the amount owed. The amount raised will be applied to the amount owed equally among members that participated in the fundraising efforts. Members are responsible for payment (if any) within 30 days following notification of the amount owed. Members that do not pay will be ineligible for future 4-H activities that are supported by the Marquette County Leaders Association until the outstanding debt is paid. Members participating in Explore Wisconsin are expected to work an additional shift in the 4-H Food Stand and are encouraged to share their trip experience with other 4-H members during club meetings and/or at the 4-H Achievement Program.

### **Other Activity/Trip Funding Requests**

Financial support for additional 4-H activities will be considered on a case-by-case basis given the following conditions are met:

- 1) the activity is organized by the County, State, and/or National 4-H Youth Organization,
- 2) the 4-H member and/or family member completes the [\*Financial Support Request Form\*](#) within the requested deadline,
- 3) the 4-H member completed the Promo requirements, if awarded a trip in the past,
- 4) and there is money available in Association funds to support the request.

The Marquette County Leader's Association Treasurer will log all approved/denied requests.

Other Trip Opportunities May Include:

1. American Spirit West
2. Citizen Washington Focus - Presidential Inauguration
3. Interstate Exchange
4. U.S Space Camp

## Financial Support Request Form

The Marquette County Leader's Association will consider financial support requests for 4-H activities that are organized by a County, State, and/or National 4-H Organizations. This form must be completed and submitted to the Marquette County UW Extension Office not less than 60 days prior to commencement of the activity. Please note that the Leaders Board meets 6 times each year and will review the request at the next planned meeting.

Return to: Marquette County UWEX Office P.O. Box 338, Montello, WI 53949 or fill out online at <http://goo.gl/forms/LlqrSBDJoq>.

Member Name \_\_\_\_\_

Age \_\_\_\_\_ Grade \_\_\_\_\_

4-H Club \_\_\_\_\_ Parent/Guardian \_\_\_\_\_

Description of 4-H Activity \_\_\_\_\_

Date of Activity \_\_\_\_\_

Total Cost of Activity \_\_\_\_\_

Amount of Financial Support Requested \_\_\_\_\_

Number/Dates of Previous Financial Support Requests/Additional Comments: \_\_\_\_\_

If approved, the member agrees to complete the following in an effort to help promote the 4-H Activity as well as Marquette County 4H to the general public:

- (1) Work the 4H Food Stand award trip shift (during the Marquette Co. Fair);
- (2) Publish a news article in the local newspaper plus post it to Chris Clover 4H Facebook page;
- (3) In addition, the member must complete one of the following three things:
  - a. Make presentation at another 4H Club meeting (not your own club's meeting);
  - b. Make presentation at the Marquette County Fair's Parade of Champions; or
  - c. Make presentation at 4H Achievement Program.

Members receiving financial support who do not complete these requirements will be ineligible for future trips, awards, and scholarships sponsored by the Marquette County 4-H Leaders Association. The Promo Form will be DUE no later than January 1 following completion of the Activity.

Member Signature \_\_\_\_\_ Date: \_\_\_\_\_

Parent/Guardian Signature \_\_\_\_\_ Date: \_\_\_\_\_

Accepted, Denied, Alternate Funding  
Amount Approved \_\_\_\_\_

Leader's Associate President Signature \_\_\_\_\_

Date: \_\_\_\_\_

CASSANDRA, 4-H COMPUTER SCIENCE PROJECT

# INSPIRE KIDS TO DO

SPARK DOING. SUPPORT KIDS AT [4-H.ORG](https://4-h.org)



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Portions of this handbook were adapted from the Columbia County Family Handbook and Clark County 4-H Guide and Journal.

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